



Recommendation for Action

File #: 19-2897, **Agenda Item #:** 26.

10/3/2019

Posting Language

Authorize award of a multi-term contract with Convergent Technologies LLC, to provide security and fire alarm system services, for up to five years for a total contract amount not to exceed \$1,200,000.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Austin Public Library.

Fiscal Note

Funding in the amount of \$240,000 is available in the Fiscal Year 2019-2020 Operating Budget of the Austin Public Library. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language:

The Purchasing Office issued an Invitation for Bids (IFB) 8500 JOG1001 for these services. The solicitation issued on May 6, 2019 and it closed on July 11, 2019. Of the three offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=130471)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=130471>.

For More Information:

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Jo Gutierrez, at 512-974-2827 or jo.gutierrez@austintexas.gov <<mailto:jo.gutierrez@austintexas.gov>>.

Additional Backup Information:

The contract will provide monitoring, maintenance, testing, and repair services for Austin Public Library's (APL) security and fire alarm systems.

The contractor will provide monitoring services of the security and fire alarm systems for 24 APL locations. In addition to monitoring services, this contract includes repair, maintenance, replacement, testing, and

installation of equipment. These additional support services will be on an as-needed basis to ensure compliance with security and fire code standards and requirements and to secure and protect the APL properties and facilities from identified or potential risks. All repair parts and equipment installed by the contractor will be non-proprietary and will not bind the City to a future sole source condition.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	2 yrs.	\$ 480,000
Optional Extension 1	1 yr.	\$ 240,000
Optional Extension 2	1 yr.	\$ 240,000
Optional Extension 3	1 yr.	\$ 240,000
TOTAL	5 yrs.	\$1,200,000

Note: Contract Authorization amounts are based on the City's estimated annual usage.